

Human Services Program Form 4

## LEARNING CONTRACT\*: Part I Learning Objectives and Corresponding Learning Activities

Student Name: Meagan Sandirs
Student ID #: W00854230
Quarter/ Year: Winter 2009
<b>Learning Objective 1:</b> (Learning objectives describe what the student plans to know or do after completing the quarter at the practicum or internship site.)
Aguire knowledge of Womencare Shelter,
abmestic violence crisis into wentings & Advance
Based Course line and other major component
· Attend and complete 30hr women care training.
· Listen/shadow advocate in on crisis calls · Read & familiarize resources & referals binders
Learning Objective 2:
Demonstrate knowledge gained abilities by being the
Coverage advocate for ashift.
Corresponding Learning Activities:
· De Adend Participate in weekly team meetings
· Answer crisis line
The following signatures indicate that these individuals have approved these learning objectives and the corresponding learning activities as an appropriate academic learning experience.
Student Signature Date  3/11/09  Date
Student Signature Date
106 11.11/10
Field Supervisor Signature Date
Injurish Instructor Signature 3114/07
University Instructor Signature Date



## LEARNING CONTRACT: Part II PRACTICUM II: FIELD SUPERVISOR'S PERFORMANCE EVALUATION

**Field Supervisor:** Please complete the following evaluation and discuss it with the practicum student prior to submission. The student will submit this evaluation to the University Instructor to receive course credit.

Satisfactorily working towards meeting performance standards Meets performance standards Exceeds performance standards  Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision b. Demonstrates appropriate levels of confidence  C. Is organized and efficient in accomplishing assigned duties d. Demonstrates problem solving by obtaining necessary information and asking for help when needed e. Dresses professionally and appropriately for the work setting f. Is professional in relationships with clients and staff g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		0 1					
Agency: Womencare Shelter Quarter/Year: Spring 2009 Rating Scale: N/A Not Applicable or unable to assess 1 Unsatisfactory progress towards meeting performance standards 2 Satisfactorily working towards meeting performance standards 3 Meets performance standards 4 Exceeds performance standards Performance Domains N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision b. Demonstrates appropriate levels of confidence  C. Is organized and efficient in accomplishing assigned duties d. Demonstrates problem solving by obtaining necessary information and asking for help when needed e. Dresses professionally and appropriately for the work setting f. Is professional in relationships with clients and staff g. Practices confidentiality g. Shows knowledge of agency structure, function, policy, and procedures h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	Stu	dent Name: Meagan Sanders					
Rating Scale:  N/A Not Applicable or unable to assess 1 Unsatisfactory progress towards meeting performance standards 2 Satisfactorily working towards meeting performance standards 3 Meets performance standards 4 Exceeds performance standards Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision b. Demonstrates appropriate levels of confidence  C. Is organized and efficient in accomplishing assigned duties d. Demonstrates problem solving by obtaining necessary information and asking for help when needed e. Dresses professionally and appropriately for the work setting f. Is professional in relationships with clients and staff g. Practices confidentiality g. Shows knowledge of agency structure, function, policy, and procedures h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	Fiel	d Supervisor: Keri Willis					
Rating Scale: N/A Not Applicable or unable to assess  1 Unsatisfactory progress towards meeting performance standards 2 Satisfactorily working towards meeting performance standards 3 Meets performance standards 4 Exceeds performance standards  Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision  b. Demonstrates appropriate levels of confidence  C. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	Age	ncy: Womencare Shelter					
N/A Not Applicable or unable to assess 1 Unsatisfactory progress towards meeting performance standards 2 Satisfactorily working towards meeting performance standards 3 Meets performance standards 4 Exceeds performance standards 4 Exceeds performance standards 5 Exceeds performance Domains 7 N/A 1 2 3 4							
Unsatisfactory progress towards meeting performance standards Satisfactorily working towards meeting performance standards Meets performance standards Exceeds performance standards Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed e. Dresses professionally and appropriately for the work setting f. Is professional in relationships with clients and staff g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance							
Satisfactorily working towards meeting performance standards Meets performance standards Exceeds performance standards  Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	-	Not Applicable or unable to assess	rforma	nce s	standa	rds	
Meets performance standards Exceeds performance Standards  Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision  b. Demonstrates appropriate levels of confidence  C. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	1	Unsatisfactory progress towards meeting per	rmance	eta	ndarde	3	
Performance Domains  N/A 1 2 3 4  a. Accomplishes tasks with an appropriate level of supervision  b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	2	Satisfactorily working towards meeting pend	Jillano	Julia	, ladia		
a. Accomplishes tasks with an appropriate level of supervision  b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	3	Meets performance standards					
a. Accomplishes tasks with an appropriate level of supervision  b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	4	Exceeds performance standards	N/A	1	2	3	4
a. Accomplishes tasks with all appropriate level of supervision  b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		Performance Domains	IVA		-		·
a. Accomplishes tasks with all appropriate level of supervision  b. Demonstrates appropriate levels of confidence  C. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance						-	V
b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	a.	Accomplishes tasks with an appropriate level of					X
b. Demonstrates appropriate levels of confidence  c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		supervision					V
c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	b.	Demonstrates appropriate levels of confidence					X
c. Is organized and efficient in accomplishing assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance							-
assigned duties  d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	C	Is organized and efficient in accomplishing					X
d. Demonstrates problem solving by obtaining necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		assigned duties				1	
necessary information and asking for help when needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	d.	Demonstrates problem solving by obtaining				X	
needed  e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		necessary information and asking for help when					
e. Dresses professionally and appropriately for the work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  x. X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		needed					V
work setting  f. Is professional in relationships with clients and staff  g. Practices confidentiality  X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	e.	Dresses professionally and appropriately for the					^
f. Is professional in relationships with clients and staff  g. Practices confidentiality  X  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  X  i. Accepts constructive criticism and positive feedback concerning performance		work setting				V	
g. Practices confidentiality  g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	f.	Is professional in relationships with clients and				<b>X</b>	
g. Shows knowledge of agency structure, function, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance		staff				V	
g. Shows knowledge of agency structure, function, policy, and procedures h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	g.	Practices confidentiality				^	
g. Shows knowledge of agency structure, furnishin, policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance						V	
policy, and procedures  h. Punctual in reporting to work and meetings  i. Accepts constructive criticism and positive feedback concerning performance	q.	Shows knowledge of agency structure, function,				^	
Punctual in reporting to work and meetings      Accepts constructive criticism and positive     feedback concerning performance      X   X		policy, and procedures					V
i. Accepts constructive criticism and positive  feedback concerning performance	h.	Punctual in reporting to work and meetings					^
feedback concerning performance						V	
feedback concerning performance	i.	Accepts constructive criticism and positive				^	
we to a to the sand staff while		feedback concerning performance				V	
i. Shows sensitivity to clients and stall write	i.	Shows sensitivity to clients and staff while				X	

maintaining appropriate boundaries			X	
Demonstrates the ability to collaborate with others			^	
			X	
<ul> <li>Demonstrates awareness of and respect for</li> </ul>			^	
diversity				
m. Demonstrates accuracy and clarity in written and			X	
verbal communication				
n. Demonstrates knowledge of accepted standards			X	
n. Demonstrates knowledge of doospted status				
of ethical conduct				X
Demonstrates progress on self-designed learning				
objectives and supporting activities				X
p. Completed all 120 hours in the practicum setting				1
				X
q. Progress on Part I of Learning Contract (learning				^
objective and learning activities)				
Please comment on any areas identified above				
riedse commont of the second				
where the student <u>did not meet</u> professional				
performance standards.				
Please comment on any areas identified above				
Please comment on any areas identified above				
where the student exceeded professional				
Please comment on any areas identified above where the student <u>exceeded</u> professional performance standards.				
where the student exceeded professional				
where the student exceeded professional				
where the student exceeded professional				
where the student exceeded professional	•			
where the student exceeded professional				
where the student <u>exceeded</u> professional performance standards.	,			
where the student exceeded professional				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student <u>exceeded</u> professional performance standards.				
where the student exceeded professional performance standards.  Additional comments?		- [	Date	
where the student <u>exceeded</u> professional performance standards.			Date	
where the student exceeded professional performance standards.  Additional comments?  Field Supervisor Signature				
Additional comments?  Additional comments?	ny Fiel			
Additional comments?  Additional comments?  Field Supervisor Signature	ny Fiel			
where the student exceeded professional performance standards.  Additional comments?	ny Fiel			2
Additional comments?  Additional comments?	ny Fiel			7_
where the student exceeded professional performance standards.  Additional comments?  Field Supervisor Signature	ny Fiel			7_